

**London Local Skills Improvement Plan (LSIP)  
Register of Interests**

**Notification of Disclosable Pecuniary Interests**

**Section A**

I, (*full name*)

of: (*name of relevant  
London LSIP body\**)

**GIVE NOTICE that I have the following Disclosable Pecuniary Interests.**

[Note: Please state "None" where appropriate rather than leaving boxes blank.]

Where you consider any of the information requested from you in this form could, if disclosed or published, lead to you or a person connected to you being subject to violence or intimidation, you should not include the information in the form, but should complete the Sensitive Interests section (at the end of the form, below) to seek agreement from BusinessLDN's Governance Manager that the interest is a sensitive interest, and should not be published.

**Section B**

**Employment**

1. Details of any employment, office, trade, profession or vocation carried on for profit or gain by me or my *partner*<sup>1</sup>.

[Note: You do not need to include your membership of /employment by the relevant body/bodies specified at section A. This category will include trade union membership. In relation to any other employment, office, trade, profession or vocation carried out by you or your partner, the details should include the nature and title of the role, and name of any organisation for which the role is performed / which pays you or your partner for performing the role. Members who are also London borough councillors or, for example, members of another Functional Body will need to include these details in this section of the form, because these are 'offices' and because some members will receive allowances for performing these roles.]

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<sup>1</sup> "Partner" means your spouse, civil partner, a person with whom you live as husband or wife, or a person with whom you live as if you are civil partners

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## Sponsorship

(This section on sponsorship is for elected members only)

2. Details of any payment or provision of any other financial benefit (other than from the relevant body/bodies specified at Section A of this form) made or provided within the last 12 months in respect of any expenses incurred by me in carrying out my duties as a member, or towards my election expenses. *(This includes any payment or financial benefit from a trade union).*

[Note: The following details need to be entered in the form: the amounts of any payments made / the nature of any financial benefit received; the dates on which they were made / provided; and the name of the person or organisation that made the payment / provided the financial benefit. These details only need to be provided in respect of any payment made or financial benefit provided to you as a member, or towards your election expenses. They do not need to be provided in respect of any such payments made, or financial benefits provided, to your partner.

## Contracts

- 3(a). Details of any contract which is made between (i) myself (or my partner) and the relevant body/bodies specified at Section A of this form OR (ii) a member of my close family and the relevant body/bodies specified at Section A of this form under which (a) goods or services are to be provided or works are to be executed and (b) which has not been fully discharged.

- 3(b). Details of any contract which is made between \*(i) a firm in which I am (or my partner is) a partner and the relevant body/bodies at Section A of this form OR (ii) a member of my close family and the relevant body/bodies specified at Section A of this form under which (a) goods or services are to be provided or works are to be executed and (b) which has not been fully discharged.

- 3(c). Details of any contract which is made between \*(i) a body corporate of which I am (or my partner is) a *director*<sup>2</sup> and the relevant body/bodies specified at Section A of this form OR (ii) a member of my close family and the relevant body/bodies specified at Section A of this form under which (a) goods or services are to be provided or works are to be executed and (b) which has not been fully discharged.

- 3(d). Details of any contract which is made between \*(i) a firm or a body corporate in the *securities*<sup>3</sup> of which I have (or my partner has) a beneficial interest and the relevant body/bodies specified at section A of this form OR (ii) a member of my close family and the relevant body/bodies specified at Section A of this form under which (a) goods or services are to be provided or works are to be executed and (b) which has not been fully discharged.

- 3(e). Details of any contract which is made between (i) a firm in which I am (or my partner is) an employee and the relevant body/bodies at Section A of this form OR (ii) a member of my close family and the relevant body/bodies specified at Section A of this form under which (a) goods or services are to be provided or works are to be executed and (b) which has not been fully discharged.

[Note: In this section, the following details need to be entered for each category:

- the names of the parties to the contracts – so the relevant authority, and either (i) your or your partner’s name, or (ii) the name of the firm or body corporate (of which you or your partner is a director, or in the securities of which you or your partner has a beneficial interest);
- the date on which the contract was entered into, and the duration of the contract;
- a brief description of the contract: the goods or services to be provided, or works to be executed.

In addition for each section – 3(a) to (e) you are asked to include details where it is proposed that that company or body enters into a contract with the relevant authority].

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<sup>2</sup> Director includes a member of the committee of management of an industrial and provident society

<sup>3</sup> “Securities” means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

## Land

4. Details of any beneficial interest that I have or my partner has in land within the geographical boundary of the relevant body/bodies specified at section A that entitles me or my partner to occupy (alone or jointly with another) that land, or to receive income from it.

[Note: In this section, the following details should to be entered: what the interest is, whether it is your or your partner's interest, the first part of the postcode of the land and the London borough in which it is situated (as minimum requirements, noting that, unless there is reason not, you may wish to provide the full address here). By way of guidance, where:

- you or your partner own(s), or own(s) a percentage of the freehold or long-term leasehold of a property (whether or not subject to a mortgage),
- you or your partner lease(s) land or property, on shorthold tenancies (for example, an assured shorthold tenancy), or
- land or property is owned by a trust in which you have or your partner has an interest].

## Licences

5. Details of any licence that entitles me or my partner (alone or jointly with others) to occupy land in the geographical boundary of the relevant body/bodies specified at section A for a month or longer.

[Note: Details of the nature and length of the licence should be entered in this section, along with the postcode of the land, and the London borough in which it is situated.]

## Corporate tenancies

6. Details of any tenancy where, to my knowledge, (a) a relevant body specified at Section A of this form is the landlord; and (b) the tenant is (i) a firm in which I am (or my partner is) a partner, (ii) a body corporate of which I am (or my partner is) a *director*, or (iii) (i) a firm or a body corporate in the *securities* of which I have (or my partner has) a beneficial interest.

[Note: Details of the nature of and parties to the tenancy should be entered in this section, along with the full address of the property that is subject to the tenancy.]

## Securities

7. Details of beneficial interest that I have or my partner has in the securities of a body where (a) that body (to my knowledge) has a place of business or land in the geographical boundary of the relevant body/bodies specified at section A; and (b) either (i) the total nominal value of the securities that I or my partner has exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which I or my partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

[Note: Details of the nature of the interest that you have or your partner has should be entered in this section, along with the name and full address of the body in whose securities that interest is held.]

## Other Interests

8. Names and positions in non-profit making organisations with which a relevant body specified at Section A has dealings where I am or my partner is a trustee or participate(s) in management of that body and where not disclosed elsewhere in this form.

9. Any other office or position which I hold (including companies, trade associations and industry forums) and where not already disclosed elsewhere in this form

10. Any other directorships of companies which I hold, whether paid or not, and where not already disclosed elsewhere on this form

11. Any other Interest which I hold which might reasonably be likely to be perceived as affecting my conduct or influencing my actions in relation to my role on the relevant body/bodies specified at Section A of the form.

## Declaration

1. I confirm that the information given above is a true and accurate record of my relevant interests, given in good faith and to the best of my knowledge;

Date:	Signed:
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\*London LSIP bodies are:

- London Local Skills Improvement Plan (LSIP) Development Committee
- London Local Skills Improvement Plan (LSIP) Advisory Group

## Sensitive Pecuniary Interests

To: Monitoring Officer or relevant appropriate officer

From: ..... [Name]

I consider that the following Disclosable Pecuniary Interest/s is/are sensitive and should not be published

**NOTE - If a sensitive interest is no longer sensitive you must add this information to the published form above within 28 days of becoming aware of this.**

Disclosable Pecuniary Interest (specify relevant section of the form)	Details of interest	Reason why the interest is sensitive  (i.e. why you consider that disclosure of details of the interest could lead to you or a person connected with you to being subjected to violence or intimidation).

Signed:..... Date: .....

Name

.....

## Authorised Officer Decision

Yes, I agree/ No I disagree [Delete as appropriate] that disclosure of the details of the interest(s) identified in this form above could lead to the Member, or a person connected with the Member, being subjected to violence or intimidation, and that the interest(s) should therefore be treated (as applicable) as “sensitive interests” under section 32 of the Localism Act 2011.

The reason for my decision is

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To return a copy to the submitter of the form

If the authorised officer agrees, to be filed on Sensitive Interests file. If the authorised officer does not agree to file in the publicly available register.

Notes:

The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012/1464 specify what interests constitute disclosable pecuniary interests. These categories of interests are marked with an asterisk in this form. In addition to those categories and in the interests of transparency, members and co-opted members are also recommended to provide the additional information requested on this form.